

FORM 6

**ARCHITECTS ACT
(CHAPTER 12)**

ARCHITECTS RULES

APPLICATION FOR A LICENCE

Name of *corporation/partnership/ _____
Limited Liability Partnership/
Limited Partnership

Principal place of business _____

Other places of business _____

PART I

**(To be deleted if the applicant is a partnership/Limited Liability Partnership/
Limited Partnership)**

1. Board of Directors

<u>Name and address</u>	<u>Occupation</u>	<u>**Certificate of Registration No</u>
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2. Share capital and shares

	<u>Ordinary</u>	<u>Reference</u>	<u>Others</u>
Authorised share capital :			
Issued share capital :			
Paid-up share capital :			
Nominal value per share :			

3. List of Shareholders/members

<u>Name & Address</u>	<u>Occupation</u>	<u>**Certificate of Registration No. (if any)</u>	<u>Number and class of shares owned</u>
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List of services proposed to be offered by applicant

5. Information about corporation

- (i) No. of registered architects employed :
- (ii) No. of sub-professional staff :
- (iii) No. of clerical staff :
- (iv) Others :

6. Particulars of Supervising Director

- Name :
- Practising Certificate No. :
- Residential address :

- No. and class of shares owned :

7. Particulars of Insurance

Name and Address of Insurer :

Limit of Indemnity :

Scope of Indemnity :

Term of Policy :

8. Registered address of corporation

9. Please tick the box if there is no change to the Memorandum and Articles of Association.

**10. A fee of S\$1,000/- is enclosed. (Cheque to be made payable to the “Board of Architects”.)
(Note: Fees paid are non-refundable.)**

11. The Statutory Declaration form, signed by the Supervising Director, in support of the facts and particulars contained in this application is attached.

12. Certified true copies of the following documents are attached to this application:

- (a) Memorandum and Articles of Association (1st application for licence)
- (b) Professional Liability Insurance Policy
- (c) Certificate of incorporation
- (d) Latest original Business Profile print-out from the Accounting & Corporate Regulatory Authority (ACRA).

Signatures of all directors

_____	_____
_____	_____
_____	_____
_____	_____

Date: _____

PART II
(to be deleted if applicant is a corporation)

1. Partners

<u>Name & Address</u>	<u>Occupation</u>	<u>**Certificate of Registration No.</u>	<u>**Practising Certificate No.</u>
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2. Particulars of Supervising Partner

Name :
Practising Certificate No. :
Residential address :

3. General nature of business

**4. A fee of S\$1,000/- is enclosed. (Cheque to be made payable to the “Board of Architects”.)
(Note: Fees paid are non-refundable.)**

5. The Statutory Declaration form, signed by the Supervising Partner, in support of the facts and particulars contained in this application is attached.

6. Please tick the box if there is no change to the Partnership agreement.

7. Certified true copies of the following documents are attached to this application:

- (a) Agreement establishing the partnership (1st application for licence)
- (b) Professional Liability Insurance Policy
- (c) Certificate of incorporation
- (d) Latest original Business Profile print-out from the Accounting & Corporate Regulatory Authority (ACRA).

Signatures of all partners

Date: _____

* Delete where inapplicable

** To specify whether certificate is issued under Architects Act 1991, Professional Engineers Act 1991 or Land Surveyors Act 1991.

FOR OFFICIAL USE ONLY

Fee Received _____

Receipt No _____

Application was (Approved/Disapproved) on _____

Licence No _____